



Enriching Lives

**Date:** 18.06.2021

**Time:** 11:00 AM

**Place:** Virtual Platform, KIAMS Pune

## **Fourth IQAC Minutes of Meeting KIAMS, Pune**

### **Agenda:**

- Welcome and Observing the absence of any member
- Welcome Address by Chairperson
- Discussion on action taken as per the last meeting
- Presentation of NBA-SAR Audit Report
- Discussion on incomplete work (If Any)
- Closing Address by Chairperson
- Vote of Thanks

### **Members present:**

1. Mr. R.R. Deshpande (Management Member, Governing Council, IQAC, KIAMS)
2. Dr. Bidyanand Jha (I/c. Director, Dean Academics & Director, IQAC, KIAMS)
3. Mrs. Mohini Kudtarkar
4. Prof.Ashok Patil
5. Dr. Srinivasa Suresh Sikhakolli
6. Prof.Azar Shaikh
7. Prof. Roshan Raju
8. Prof. Kiran Kumar
9. Mr. Nikhil Pardeshi
10. Mr. Kishor Patil
11. Mr. Sambhaji Patil
12. Mr.kaushal Mishra
13. Mr. R.K. Patnala
14. Mr. Kunal Bhardwaj

Mr. R.R.Deshpande Chaired the meeting, ascertained the proper quorum and with the consent of all the members conducted the proceedings of the meeting at 11 am.

### **Item.No.1:**

Leave of absence was granted to Mr.Anand Bhalerao, Mr.Anil Yadav, Mr.Bhuvnesh Balki & Ms.Sai Pravlika



Sr.no.	Agenda Points	Discussion and Action	Person Responsible	Time line
1.	Welcome and Observing the absence of any member	Members were welcomed and observed the absence of members mentioned in the absentees list mentioned in Item 1	--	-
2.	Welcome address by chair person (Mr.R.R..Deshpande)	Mr. R.R. Deshpande welcomed all the members for the meeting and briefed them about the agenda points	--	--
3.	Introduction of new IQAC members	<ul style="list-style-type: none"><li>• Due to resignation of Prof. Nandi, Area chair -Marketing is replaced by Dr. Azar Shaikh.</li><li>• Due to resignation of Prof.Pankaj Roy Gupta, Dr. Srinivasa Suresh Sikhakolli, replaced his position.</li><li>• Both the decisions are approved by the IQAC members</li></ul>	Dr. Bidyanand Jha	Was approved in the same meeting
4.	Discussion on action taken as per the last meeting	<ul style="list-style-type: none"><li>• Department wise Manuals prepared and submitted to IQAC.</li></ul>	All Departments	Approved in the same meeting
		<ul style="list-style-type: none"><li>• Decided to have an IQAC meeting on every third Friday of the month.</li></ul>	Dr. Bidyanand Jha	Decided in the same meeting
		<ul style="list-style-type: none"><li>• To strengthen the KIAMS corporate relations, 5 MoUs were signed and submitted the same to IQAC.</li></ul>	Mrs. Shruti Das	Received in IQAC
		<ul style="list-style-type: none"><li>• Internal audit is conducted by the internal auditor for the academic year 2019-2020 and submitted the report to IQAC.</li></ul>	Mr. Kishore	Received in IQAC
		<ul style="list-style-type: none"><li>• HR process manual and new practices submitted to IQAC</li></ul>	Mrs. Mohini Kudtadkar	Received in IQAC
		<ul style="list-style-type: none"><li>• IQAC yet to receive vision, mission display boards.</li></ul>	Mr. Nikhil Pardeshi	To be fixed before the next IQAC meeting
		<ul style="list-style-type: none"><li>• Uploaded the SAR report on NBA portal on 23<sup>rd</sup> April 2021 and the copy is submitted to IQAC.</li></ul>	Prof. Kiran	Submitted to IQAC



		<ul style="list-style-type: none"><li>Gurukul sessions on Excel is completed and the feedback is submitted to IQAC.</li></ul>	Mrs. Smita	Submitted to IQAC
5.	Presentation of NBA-SAR Audit Report	<ul style="list-style-type: none"><li>Prof. Kiran Kumar has presented NBA SAR audit report and highlighted the deficiency areas.</li></ul>		-
6.	Discussion on incomplete work (If Any)	<ul style="list-style-type: none"><li>Criteria-2: It is decided to prepare Personal files &amp; HR Manuals in-time and should be ready as soon as possible.</li></ul>	Mrs. Mohini Kudtadkar	Before the next meeting
		<ul style="list-style-type: none"><li>Criteria3: CO-PO mapping files for general management and HR Courses need to be ready as soon as possible.</li></ul>	Prof. Kiran	Before the next meeting
		<ul style="list-style-type: none"><li>Criteria 5: Discussed about student publications. As of now, no publications observed for the three consecutive years.</li></ul>		
		<ul style="list-style-type: none"><li>Criteria:5 Entrepreneurship-is an important functions in the present days. KIAMS Pune is planning to associate with Bhau Institute of COEP, Pune to enhance entrepreneurship area. KIAMS faculty members (Dr. Bidyanand Jha, Dr. Srinivasa Suresh Sikhakolli and Dr. Roshan Raju) met Mr. Vijay Talele CEO, Bhau Institute at COEP campus on 21 st June and discussed about MoU possibility. This meeting was accompanied by Mr.R.R. Deshpande.</li></ul>	Dr. Bidyanand Jha	Before the next meeting
		<ul style="list-style-type: none"><li>Criteria: 6: Discussed about Sponsored research. KIAMS Pune has done some sponsored research activities during the last three years. The details are available with Prof. Pankaj Rai Gupta. Yet to receive the File. Prof. Kiran Kumar will do the necessary follow up.</li></ul>	Prof. Pankaj	Before the next meeting



		<ul style="list-style-type: none"><li>Criteria:7 Discussed about Consultancy issues. KIAMS Pune has done some Consultancy activities during the last three years. The details are available with Prof. Pankaj Rai Gupta. Yet to receive the File. Prof. Kiran Kumar will do the necessary follow up.</li><li>C4i4 activity file not received from Prof. Pankaj Rai Gupta. Follow up will be done by Kiran Kumar.</li><li>International connect: Mr. R.R.Deshpande expressed that vice president sir is working on foreign collaboration.</li></ul>	Prof. Pankaj	Before the next meeting
		<ul style="list-style-type: none"><li>Criteria:8 LMS</li></ul>		
		<ul style="list-style-type: none"><li>Criteria:10 Internal audit: Formulated 5 members internal audit committee and decided to give training to the committee members.</li><li>Internal audit committee: Prof.V.Kiran Kumar, Prof.Ashok Patil, Dr.Azhar, Mrs.Mohini Kudtadkar &amp; Mr.Kishore Patil.</li></ul>	Dr. Bidyanand Jha	Before the next meeting
7.	Closing Address by Chairperson	Mr.R.R.Deshande has given closing remarks. He mentioned to have continuity in the meeting and work for process improvement.	Mr.R.R.Despande	-
8.	Vote of Thanks	The meeting concluded offering vote of thanks to the Chair.	Dr.Bidyanand Jha	

**Director IQAC**